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TITLE OF THE CONFERENCE:
VipIMAGE 2009 - II ECCOMAS Thematic Conference on Computational Vision and Medical Image Processing

DATE:
October 14–16, 2009

LOCATION OF THE CONFERENCE/SYMPOSIUM:
Faculdade de Engenharia da Universidade do Porto, Porto, Portugal

PLEASE NOTE:
When an Author submits a paper or article to the Publisher, the Author is obliged to sign and return a Consent to Publish Form, which will be provided by the Editor of the proceedings. With submitting a paper for publication the Author agrees to transfer the copyright of his paper to the Publisher, and the Publisher has the right to publish the paper.

Furthermore:
- all papers should be delivered in electronic form (MsWord or LaTeX and PDF required).
- the deadlines for submission are:
  - Extended Astracts: 15th March 2009
  - Lectures and Papers: 15th June 2009
- the maximum number of pages per paper is 6 pages for keynote speakers
- the maximum number of pages per paper is 6 pages for regular contributions

PLEASE SEND YOUR PAPERS TO THE FOLLOWING ADDRESS:
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FOR ADDITIONAL INFORMATION, SEE THE SYMPOSIUM-WEBSITE:
http://www.fe.up.pt/~vipimage

PLEASE FIND BELOW SEVERAL FILES THAT CAN BE USED TO PREPARE YOUR PAPER:
2 columns A4.zip >>
- B2procA4.doc : Microsoft Word Document - instructions for paper size A4
- B2procA4.dot : Microsoft Word Template - template for paper size A4

2 columns US-Letter.zip >>
- B2procLe.doc : Microsoft Word Document - instructions for paper size US-Letter
- B2procLe.dot : Microsoft Word Template - template for paper size US-Letter

Artwork.pdf : Document containing instructions how to submit your artwork (figures)
Instructions.pdf : Sample paper with instructions
Readme.pdf : This file

Before starting, make sure that you have a Post Script printer installed. Microsoft Word users should select the correct files for their printer: A4 paper size (21 x 29.7 cm, European size), or Letter paper size (8 1/2" x 11", American size). Copy the files which you will be using to a new directory and keep the original file as a backup.

MICROSOFT WORD USERS

Start MS Word. Close the empty file which appears on your screen (Close in File Menu). Now open the file B2ProcA4.doc (if you have a printer printing on A4 size paper - European standard) or B2ProcLe.doc (if you have a printer printing on Letter size paper - American standard) (Open in File Menu). Print this document. It gives detailed instructions on how to proceed when you still have to type your paper and also when you want to use the text from an old file. After you have read the first two pages of these instructions you are ready to start.

Note that you should always use the tag "First paragraph" after a heading. For the rest of the text use "Standard text". When importing figures always set the paragraph tag on "Figures". Figures cannot be imported on the paragraphs tag. Use only the headings 1, 2, and 3 prepared by the Publisher.

Quick start for MS Word users

1. Copy the correct template file to the template directory. The name of this directory can be found in File Locations of Options (Tools Menu).
2. Start MS Word and select the template file in "New" (File Menu).
3. Rename this new file in "Saving As" (File Menu).

You are now ready to type your paper (see 4-7 below), or/and to insert text from another file (see 8-10 below).

4. Type the correct title, author(s) and affiliation(s), and delete old text without deleting the return at the end of the line.
5. Type your abstract behind "ABSTRACT: ".
6. Type the text of the first heading and delete old text without deleting the return at the end.
7. Now type the text of your paper using tag "First paragraph" for all paragraphs which follow after a heading and tag "Standard,text" for all other normal paragraphs. Figures should be placed in paragraphs with a "Figure" tag and equations with a "Formula" tag.
8. To insert text from another file open, that file as well, select (Mouse) the text to be copied (Edit Menu), and paste (Edit Menu) it into the new file. In the Window Menu you can switch between opened files. The title, author(s), and affiliation(s) should not be copied completely. First type the first word of each line and then copy the rest of each line one by one. Copy only the text of your abstract and place it behind the word "ABSTRACT: ".
9. Check if setting of paper size and margins (Page Set Up in File Menu), and Columns (Format Menu) are still correct (see table 1 in instruction file).
10. Change the old tags for the new Balkema tags (see 7 above). Before doing this apply automatic formatting: From the Format Menu select AutoFormat and click AutoFormat now.

FINAL NOTE TO ALL AUTHORS

Please see to it that your paper has the same typography as the specimen paper enclosed, whether you used the Balkema templates or not. The publisher will reduce your paper to 75% and print it in black. For this reason, please check that the print is clear and of a high quality.

It is also very important that you submit your artwork/figures both embedded into Microsoft-Word as in a separate single file, with a preferred format of .TIFF or .EPS << ***see for reference Artwork.pdf***

PROBLEMS

The last or first line of text on Letter size paper (11" x 8 1/2") does not print on paper: This is because the length of the paper is too short to cope with the text. Try to solve the problem in MS Word by changing the top and bottom margin settings (Page Setup dialog box in File Menu). The correct settings are Top: 0.13" and Bottom: 0.17". Change to 0.10" and 0.20" or to 0.17" and 0.13" (the total should come to 0.30" in order to have the correct height of type area). If these changes do not solve the problem you will have to reduce the height of the type area. Add margin at top (or bottom) until the printer is able to cope with your text.

Please do not hesitate to e-mail us should you have any suggestions for improvement.
Please contact Mr. Lukas Goosen, Production Manager – email address: Lukas.goosen@taylorandfrancis.com